Transnational meeting

8th – 11th September - Barcelona

AGENDA

# Thursday 8th September – afternoon evening

**Steering committee FTF**

# Friday 9th September – 9.00 17.30

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| **9.00****10.30** | **Project overview** * **Results of the expectations for TM3**
* **Results of the second interim report** (communication from SAMO and comments from NA)
* Situation about the GANTT chart
* Identification of gaps and risks
* Check-lists of TM2 : situation
* Round table with partners for feedback on the present situation
 | SAMO |
| **Coffee break** |
| **10.45****13.00** | **Project management*** **Changes to be done in relation with the second interim report** especially financial matters
* Next report of end of September
* Discussion about the final report in order to anticipate
* Implementation report
* Decisions and next steps
 | SAMOPE |
| **Lunch** |
| **14.00****15.45** | **O3 – Comparative survey*** GANTT/timescales and link to project GANTT
* **Survey 1 – Results and discussions**
* Survey 2 – Situation – discussion with partners about the questionnaire – proposal about delivery timescales
* Target groups – situation and validation
* **Social media** : what for? National FACEBOOK – general LINKEDIN – general TWITTER
* Decisions and next steps
 | NAS |
| **Coffee break** |

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| **16.00****17.00** | **C2 – Sweden*** GANTT/timescales and link to project GANTT
* **TP transfer :** **workplan for follow up/coaching**
* Validation of the participants – eventual questions
* Evaluation : expectations/satisfaction - certification
* Requirements - questions
 | TP |
| **17.00****17.30** | **05** **– Course (HIPE)*** **Situation in relation with TM2 : first draft**
* What each partner needs to do
* Decisions and next steps
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# Saturday 10th September – 9.00 17.30

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| **9.00****10.15** | **Valorisation and dissemination** * **SWOT : project one and national ones**
* Situation about social media
* **Valorization activities and tools- First Results**
* Dissemination lists and strategy per country
* Identification of key events for the next months
* Sectorial/geographical impact in each country to be defined with **quantitative/qualitative indicators**
* **Steering committees**
* Decisions and next steps
 | PE |
| **Coffee break** |
| **10.30****11.45** | **Workshop Valorisation** Objective : update of the valorisation activities * Animation – moderation of the social media per country and of the general one
* Completion of national SWOTs - 1
* Indicators
* Target groups per country (searchers, decision-makers, professionals involved in transition phase, groups of young adults with autism)
* Communication tools : What? Who? When?
 | all |
| **12.00****13.00** | **01 - Website and Platform*** GANTT/timescales and link to project GANTT
* **What is required per partner** - update
* Identify information needed from partners Social media – requirements/actions
* Ideas and suggestions (eventual improvements or/and changes)
* Decisions and next steps
 | IMKT |
| **Lunch** |

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| **14.30****16.00** | **04 - Innovation guide*** GANTT/timescales and link to project GANTT
* **First detected innovation**
* Social media : what is requested and how
* WEB research for US and Canada (Amy?)
* Identification of what is required from which partner
* Decisions and next steps
 | PE |
| **Coffee break** |
| **16.15****17.00** | **Recap actions agreed****Diverse****and next steps** | SteffiPE |
|  | **1700**  | **End of the meeting (indication only)** |  |