

Transnational meeting

26th – 27th January - Stockholm

AGENDA first draft

Important reminder :

As agreed, each coordinator will be responsible for the related minutes.

Please keep in mind that for these minutes, we need the details and not only the synthetic topics mentioned in the agenda, that is to say the discussion flow (partners inputs, questions and answers...).

Esso :

- We will need two different places for the two workshops and also maybe paperboards could be helpful during workshops.
- Also : do we meet on Thursday evening and where? (the town center could be a good option)

Friday 26th of January – 9.00 17.30

9.00 10.00	Project management <ul style="list-style-type: none"> - Results of the expectations for TM4 - Situation about the GANTT chart - Identification of gaps and risks - Check-lists of TM3 : status - Reports to be provided : status - Round table with partners for feedback on the present situation 	SAMO
10.00 12.00	03 – Comparative survey <ul style="list-style-type: none"> - GANTT/timescales and link to project GANTT - Survey 2 – Presentation of the first results - Discussion between partners : what is missing? What is needed ? - Update from all partners on their dissemination plan for survey 2 (partners to bring dissemination plans) – example is given by NAS dissemination plan as a guide - Target groups – change? Completion? - Social media : results collected from this medium - Decisions and next steps 	NAS

Lunch		
13.30 14.30	04 - Innovation guide - GANTT/timescales and link to project GANTT - First detected innovations - Validation of categories and media – requirements from partners - Dissemination issues	PE and Hervé
We will need one person to animate and present the report of the workshop And also people to take the notes during the discussions		
14.30 17.00	Workshop 1 - Valorization Objective : update the valorisation activities - SWOTs - Define the content of newsletter 1 (who? What? When?) - Define a common material for events and conferences - Prepare the awareness world week about autism - Prepare the contact with Autism Europe and also with decision-makers (process and material) - Define questions to enlarge the survey or at least to be sure to get the needed responses - Indicators and criteria of impact	Valori- zation team
	Workshop 2 - Transition phase - Status about the relevance of the survey results and responses - How and where to push the questionnaires? - What are the actors impossible to forget/miss in this survey? - Target groups : relevant? Sufficient? Completion is requested? - How to involve decision-makers and to be efficient for the targeted end-users (young adults and their families)? - Frame for the recommendations at the end of the project - HIPE content : next steps - Indicators and criteria of relevance and impact	Part- ners expert in autism

Saturday 27th of January – 9.00 16.00

9.00 10.30	Restitution of the workshops results (detailed report so that we can involve the partners of the other group) Debriefing – questions Conclusions and next steps for each concerned intellectual output Validation of the indicators and criteria	
-----------------------------	--	--

10.30	01 - Website and BASECAMP	IMKT
12.00	<ul style="list-style-type: none"> - GANTT/timescales and link to project GANTT - What is required per partner - update - Ideas and suggestions (eventual improvements or/and changes) - Decisions and next steps 	
Lunch		
13.30	C1 - Sweden	TP
14.30	<ul style="list-style-type: none"> - GANTT/timescales and link to project GANTT - Evaluation : satisfaction - TP transfer : workplan for follow up/coaching - Requirements - questions 	
14.30	C2 - Lyon	APAJH
15.00	<ul style="list-style-type: none"> - Satisfaction results - Mobile units transfer : what are the next steps? - What about the possibility to implement the mobile units in each country? (partners have to think about it and provide some info) 	
15.00	05 - Course (HIPE)	SAMO
15.30	<ul style="list-style-type: none"> - Debate about the content - MOOC : techniques ? who do what and when? - Decisions and next steps 	
15.30	Recap actions agreed (per coordinators of IO)	Each
16.00	Next meeting Diverse if needed	coor- dinator
If possible we will end the meeting at 16.00 in order to enjoy Stockholm 😊		