



4th full Transnational Partners Meeting 9th and 10th June - Barcelona, Spain 2022

MINUTES

Sustainable Financial Literacy - SFinLit

2020-1-ES01-KA201-082997

<http://www.ieectqai.uned.es/sfinlit-project/index.html?lng=en>

Erasmus + KA2 - Cooperation for innovation and the exchange of good practices

Strategic Partnerships for school education

LOCATION: Barcelona (face-to-face) and online (webex)

PICTURES: Upload on the transnational folder

9th June, 2022

UNED: Thank you for coming, we did here in the morning the multiplier event onsite in IEF, we did it someone onsite and other online too and also the national steering committee. For this afternoon we have a couple of things.

Following the agenda now we start with:

Administrative and financial issues. Financial rules and Management tasks do you have some doubts or comment in this kind of things.

Now we are finishing de lasted things, the project is expected to finish the 31st of August as you might know, and the idea is to have later on the report of all the project around 31 of October 2022. Regarding administrative things everything is going okay we miss some part of the people timesheets, some part of the people of contracts of the last six months from September to February that is the third semester and now March to August that we can put all together on September, I will start to check all the things during the summer. From now to the end of the project the main important thing that we will review tomorrow is the part of the courses and the to do list we sent to the last educational activity and the last online meeting in the last month and this is the most important thing to finish as much as possible the testing of the courses the final part of our available all the courses there, incorporating the final unit review and the glossary for the 4 units to incorporate the didactic guide and to try to include in the didactic guide or the glossary the concepts you will thing that you will need it that people. I do not know if you have any comments of the preliminary courses as tomorrow, we have the part of the courses. We miss many people from Holland from Agora we miss people from Irish form MTU. I receive and email from Gearoid that they changed some of the people Tadgh and Niall are now assigned to other projects and they put some new people inside this project to

add and changes of the units. I do not know if you have more comments or need more information or requires about the administrative and financial issues and managing things. This is the last transnational meeting the last meeting we have and we have at the begging of July two final online meeting one general and the other steering committee and the idea is two try to see if all is closed in the courses activities and as you know must of the student and teachers they are out, and is complicated to catch any to have any kind of test, tomorrow we have in IEF one classroom of secondary school 21 students together with the teacher to have a test onsite here in Barcelona to have some comments about the courses .

P.D.T.E.CH (loana): Manuel, this is the third semester ? From September to February

UNED: Yes, and know we are in the fourth March- to August

P.D.T.E.CH (loana): You need any intern report of us in the end of the project?

UNED: Yes yes in the end of the project we need for each partner a report regarding each part for example of the national steering committee, the development of the IO2 , a short report for every one of the activities developed in the project later we will have a common report depend of the area, you have a common report in the final of the IO2 .We will start this probably during September you will need to send all the report to put all together during October. As also during September you will need to send all the timesheets all the management activities and all the final contract to upload in the Spanish platform

P.D.T.E.H (loana): Okay, we have a common document, form?

UNED: Yes yes a template, we have in the folder the common document to the report, located in contacts , forms and logos where you have all the document for pptx work. They are the same as the start of the project

P.D.T.E.H (loana): This beautiful online version financial literacy when we have to apply in school on September?

UNED: For the project to apply as much as possible to the end of August, the end of the project. Then we need to have the mandatory report before the testing we do it on July but the idea we were talking here is that during on September as much as possible all the partners that should have access to secondary schools they can do some testing and including in September report , they would be out of the project, But we didn't put in the project that we have a real experiences with the courses, we have only the testing part but we would send a report in October adding all the experiences we have in September.

LAUREA: (Anemmari) : Yes one about the national steering committee meeting when is supposed to end?

UNED: It supposed to be finished in first of June but we are doing now

LAUREA: So it had to be done in June, okay.

UNED: Yes in June, as soon as possible, we have to have one in 2022 before ending the project.

LAUREA: And the focus group

UNED: Focus group it was done in IO2.

EBTN: We have introduced and explain the SFinLit project in the different board that we are members can we included

UNED: Yes, just do a final report and you can use it as a national steering committee. One of the most problematic issues is that in general not all the partners had do all the travels, you cannot recovered but you can increase a little the staff of IO2 and IO3 and if the Spanish agency allow to us, we would put it as a extra effort and if the Spanish accept and send the money to cover that we would send to the partners and if the Spanish agency do not allow to this and only cover the travel then we would lost the money

IEF: But Manuel can change the 10% for travel

UNED: No the 10% is okay between any part, but is few money for the place you move, for example in Cork it is expected to have 3 people if you put 2 people as you did you , you can move 10 % but in this case is less than the distance. I really recommend to increase 3-5% amount in all the areas if is accepted okay if not no.

P.D.T.E.H (Ioana): The meeting that are online we have the right to transfer the 15%

UNED: No only the 10% inside IO

P.D.T.E.H (Ioana): So in the case of Cork, Zisis was the only attending so the other 2 people?

UNED: In Cork it was expected to have 3 people, you can use the 10% of the 2 expected travel inside the staff

P.D.T.E.H (Ioana): In IO ?

UNED: Yes but only the 10% is mandatory. In general, I recommend to increase to 3-5 % more the global IO and if they accepted we can put it if not no.

P.D.T.E.H (Ioana):And for example, we have 10 days for IO3 we can for example put 11 days

UNED: Yes this is the idea, to include one more day in IO3, and with that you will cover the 10% of the travel and also a little more for in the case that the agency approved

P.D.T.E.H (Ioana): For IO1 we have already prepare the timesheets

UNED: IO1 is removed, all the timesheets related to IO1 will be included in IO2 or IO3

P.D.T.E.H (Ioana): IO1 is removed yes yes but IO2

UNED: IO2 it was finished 6 months ago and IO3 is at the moment ongoing

P.D.T.E.H (Ioana): So we can included more days in IO3 then

UNED: We have more days in IO2 to included in the June-July

P.D.T.E.H (Ioana): Should we justify the extra work in the timesheet?

UNED: My recommendation it is not, just to increase it, only if the requested we would add the information. More comments? The idea is tomorrow to finish the last pending things

P.D.T.E.H (Ioana): Manuel we have upload the timesheet you can check it?

UNED: I would check it during middle July, start to do it , I would do a to do list in order to check all the report and all the things that are missing in September.

P.D.T.E.H (Ioana):Regarding the implementation of the course do you want any feedback of the school, list of attendance of the class, how many hours?

UNED:As much information we have better, but the proposal do not included any numbers but if we have more that 22 people that have test the units better to the results for the agency.

EFFEBI: Manuel we do not have the list of the attendance, what we should do

UNED: You can estimated the number of teachers and students.

IEF: Regarding the multiplier event how we could included the online participates ?

UNED: Remember, that the only paid are the onsite one so you can add the list of online attendance in a separate list.

EBTN: Regarding the amount for the multiplier event?

UNED: You will receive this amount for each participant that was there. We only we ask for the attendance list, we would not ask for any proof.

EBTN: Concerning the google drive, that everything is upload there until what day is going to be open?

UNED: The project end on 31 of August, the report is on October I expect to have the feedback of the agency end of January, they will probably ask for more information, the expectation to end the project with the agency in the middle of April- May. When we have the final agreement of the Spanish agency, in June I will send you a email saying we have more month to upload the information that you like because we closed the google drive. And in that moment, we have a copy. 8-9 month to receive the final money balance.

From now on there are 3 new people from MTU that will be in charge of the latest thing to be included

LAUREA: Manuel, so if Niall is not longer working I send it the modification for unit 3 , should I send it back?

UNED: Yes, send again to me I would send to MTU colleagues.

MTU: As I am new on board, maybe could ask , which are the changes and in which unit? Are there for the glossary?

LAUREA: Unit 3

IEF: Is the Unit 3 and the glossary of unit 1

End of first day of the meeting

10th June, 2022

Good morning to everyone,

Following the agenda, share to everyone at the same time it is holding the multiplier event with the secondary school students and teachers in IEF installations Marta and Jordi are there and they will join later.

Let's start with :

Partners' Meeting IO2 Final

IEF: There are not changes. All along project it changes we start with 15 units and finally with all the comments collect, expertise of the field and pedagogues we ended with 4 units. The competence is the same and the contents too. The only updated is that we have created the pedagogical guide that is for IO3. And it is already shared with all the partner by final May-June. So IO2 is already completed.

Partners' Meeting IO3 Final

MTU: We had yesterday a meeting with Niall in order to have all the information, next week we will have all the general information and we will proceed to complete the last things. I received this morning and email from Anemari with all the unit 3 changes that we will implement in the couple of days. Regarding the website we just plan the design and we have to discuss about the domain (which name are we going to use). We are waiting for the guide teachers as well.

UNED: It has to be included the changes for the glossary unit, Elena (UNED) send it yesterday and also the questionnaires' all in the online platform.

EFFEBI: Sophia (EBTN) yesterday share the changes to be included in the questionnaires' so if you are agreed later on, we can check it and when is ready upload in the platform.

Partners' Meeting (Final Report Quality)

Sharing the document of the final report quality and the test that EFFEBI did. You can find the presentation of the quality and the test presented by EFFEBI on the folder.

IEF: No comments to add only that on the pedagogical guide in the last part we have included the questionnaire for teachers and students could you send us the link to add it? We included also the expectation before the course and the satisfaction.

EFFEBI: I do not understand, do you want to that be included in the questionnaires?

IEF: No, it is regarding the expectation and satisfaction of the students

EFFEBI: So, we could add the financial sustainable knowledge before the questionnaire and in the end the financial sustainable knowledge.

EBTN: Propose some changes regarding the pedagogical guide in order to be more focus on financial literacy knowledge.

EFFEBI: Present the results of feedback of the their testing in students and teachers.

Partners' Meeting (Final Dissemination Report)

IEF: Is working with the final report and will contact with each partner requesting the information that they need. We also want to remind to upload all in the dissemination log.

UNED: Any question?

Pending things / Other business

Post meeting activities (DO IT ASAP) >>>>

- as well as after reading the minutes enter the approval of them

<https://forms.gle/wGaUkucCipJJzk8e6>