

IMPLEMENTATION REPORT	1 <i>(change the number when needed)</i>
<i>Concerned period</i>	01/09/2015 - 15/05/2016
<i>Partner organization</i>	Perifereiaki Diefthinsi Ekpaidefsis Thessalias

Management

SAMO

Methodology implemented

Specific activities as a coordinator

Documents which have been created or issued

Remarks, problems, suggestions

FOR ALL PARTNERS

List of the persons involved in staff costs, their role and daily cost and their roles

(we remind that the work contract and pay slip will be requested for interim report)

Name	Role in the project	Daily cost (taxes included)
Anastasopoulou Eleni	Manager	137
Tsela Vasiliki	Researcher/Teacher	137
Xesfigkouli Dimitra	Researcher/Teacher	137
Sakavaras Dimitrios	Trainer	137
Nikoloudakis Konstandinos	Technician	102
Gasparinatos Dimitrios	Trainer	137
Loutsos George	Trainer	137
Dedikousi Konstantina	Trainer	137

Organization chart has been provided

Yes

No (we provide it in the last page of this document)

Steering committee members who are expected :

Organization and its added value in the project	Name and role of the person	Address and mail
<p>1. P.D.E.Th</p>	<p>Anastasopoulou Eleni (Regional Director)</p>	<p>Mandilara 23, Larisa , 41222 elcorso9@gmail.com</p>
<p>2. P.D.E.Th</p> <p>Department of Scientific and Educational Support of Primary Education (Supporting and consulting role as for educational research, innovations and methods for autistic students in primary education).</p>	<p>Agapitou Paraskevi</p>	<p>Mandilara 23, Larisa, 41222</p>
<p>3. P.D.E.Th</p> <p>Department of Scientific and Educational Support of Secondary Education (Supporting and consulting role as for educational research, innovations and methods for autistic students in secondary education).</p>	<p>Dablias Christos</p>	<p>Mandilara 23, Larisa, 41222</p>
<p>4. UNIVERSITY OF THESSALY</p> <p>Department of Special Education</p> <p>Professor in Psychobiology in Human Development: Implementation in Education</p> <p>(He deals with issues psychobiology, neuropsychology, developmental disorders, cerebral palsy, and connection of the broader field of neurosciences in education and special education. (Supporting and consulting role as for educational research, innovations and methods for autistic people and implementation of mobility units</p>	<p>Vlachos Filippos</p>	<p>Argonafton & Fillelinon, Volos, 38221</p>

in Thessaly).

5. E.E.E.E.K

Grigoriou Foteini

Strati Mirivili 1-Fytoko, Volos,
38221

Laboratory of Special Vocational
Education and Training

Manager (Supporting role in
research-03 and consulting role
in professional integration and
practical training).

**Dates and location of the meetings that you organized or
which are expected**

**Check-list of documents to be
provided**

1st Meeting (18 September)- General information about the
program-discussion about launching the project in Greece and
formation of future timetable.

- Agenda
- Attendance sheets
- Photos
- minutes

2nd Meeting (25 September)-Analyzing and understanding the
project activities (outputs). Creation of first agenda. Translation
of the Project Application form in Greek language.

3rd Meeting (7 October)-Discussion about the project
management, Creation of Project Files and documents for the
public files in P.D.E.Th.

- Agenda
- Attendance sheets
- Photos
- minutes

4th Meeting (9 October) Cooperation Meeting of P.D.E.Th
about the creation of steering committee for the project
coordination and implementation.

5th Meeting (20 October) Creation of experts team for the
project, Discussion with experts about the needs of tasks related
to intellectual outputs.

6th Meeting (9 November)- Working meeting for launching of
the project in Greece, difficulties, proposals future timetable.

- Agenda
- Attendance sheets
- Photos
- minutes

7th Meeting (16 November) -Working meeting for the Budget
analysis and the first expenses for the TM1.

8th Meeting (23 November) -Working meeting about
organizing the activities of the output and finding the data and
services for autistic teenagers of Thessaly. Preparation of the
presentations documents of P.D.E.Th for the TM1.

<p>9th Meeting (1 December)-Draft for the website -Modification of Regional Directorate official website-Collection of data -files of Basecamp page for Trail project.</p> <p>10th Meeting (4 -5 December) Preparation for TM1, Working group-Transnacional Meeting 1 CRA.</p> <p>11th Meeting (11 December) Preparation of the minutes report of TM1 and Dissemination of the project in P.D.E.Th. Directorate official Webpage for trail project. Working Meeting for the modification of Regional.</p> <p>12th Meeting (16 December) Collecting data for the survey. Preparationa of the theoretical framework.</p> <p>13th Meeting (18 December) Working meeting about the dissemination of the project in P.D.E.Th and Basecamp webpages.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes
<p>14th Meeting (12January)- Draft for the webside -upload of data to Regional Directorate website.</p> <p>15th Meeting (19 January)- Working Meeting for completing the timesheets. Analysis in the draft inquiry for the survey. Write down ideas-collecting data. Draft for the platform</p> <p>16th Meeting (21 January)-Preparation of interim report 1- Completing of Timesheets.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes
<p>17th Meeting (February)-Report and discussion about Survey. Formation of feedbacks.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes
<p>18th Meeting (March)- Survey designing steps-Preparations-Appropriate Contacts-Report About Steering Committee- Skype Meeting.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes
<p>19th Meeting (April)- Preparation for Mobility 1 in Lyon- Reporting about Mobility 1 in Lyon- Expectations of the Mobility- Formation of a general view of financial elements of P.D.E.Th in Trail project- Reporting about Skype Meeting for Survey1, 2 and London Agenda.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes
<p>20th Meeting (May)- Reporting meeting about TM 2 in London . Feedback and Minutes in Greek. Formation of valorization team, team of Steering committee. Formation of list of participant organisations in survey 2.</p>	<input type="checkbox"/> Agenda <input type="checkbox"/> Attendance sheets <input type="checkbox"/> Photos <input type="checkbox"/> minutes

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Trail Contract	Done
TM1	Done
Mobility 1 -Lyon	Done
IR1 report and related docs	Done
Basecamp following and implementation	In Process
IR2 report and related docs	In Process

Comments about the internal collaborative process

We planned Greek internal meetings and at least 2 times per month and we provide the relevant documents.

Problems or difficulties which have been encountered

Financial precisions	
VAT – do you get VAT back or not?	Trail Grant is separate from the financial budget of P.D.E.Th organisation which belongs in public sector.
<i>In case the answer is “no”, please provide an administrative document confirming the status</i>	Article 22, Law 2859/2000 Tax Exception in National Public Sector

Documents which have been created or issued

- Analysis of financial breakdown from the application form for P.D.E.Th staff.
- Spreadsheets for expenditure for TM1
- Spreadsheets for expenditure for Lyon mobility
- Spreadsheets for expenditure for TM2

Internal or external qualitative process which has been undertaken

Our internal quality system process is based on the evaluation of the finance department and is controlled by the Head of Department of Economic Affairs Mrs. Maria Mastorogianni.

Remarks

01 WEBSITE

ONLY for the coordinator (s) – IMKT

Methodology implemented

Specific activities as a coordinator

Documents which have been created or issued

Remarks, problems, suggestions

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Designing draft for the website.	Complete
Collection of data for the website.	Complete
Co decision about the website columns and grafics.	Complete
Feedback for the projet website.	Complete
Modification and designing the Regional Directorate's official website for TRAIL Project. http://thess.pde.sch.gr/jn/index.php/trail/315-trail	Complete
Preparation of project material for uploading and publishing in P.D.E.Th website. (Informations about the Trail Project)	Complete
Dessimation of Trail Project through Newsletter in Greek Language.	Complete
Uploading minutes in Greek and English language about TM1 in Lille.	Complete
Uploading presentations and minutes in Greek and English language about Official General Meeting in P.D.E.Th about Trail Project.	Complete
Uploading minutes in Greek, French and English	In Process

language about the 1st Mobility in Lyon.	
Uploading minutes in Greek, English and French language about the 2nd Transnational Meeting in London.	In Process
Uploading and disseminating P.D.E.Th 's leaflet about TRAIL project.	In Process

Documents which have been created or issued

We provide all the necessary documents below.

Internal or external qualitative process which has been undertaken

In P.D.E.Th organisation the internal and external qualitative process is based on the evaluation of two departments: a) The department of Website Management and organization, b) The Departments of Scientific and Educational Support.

Remarks

03 – Comparative survey

ONLY for the coordinator (s) – NAS

Methodology implemented

Specific activities as a coordinator

Documents which have been created or issued

Remarks, problems, suggestions

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Feedback 1 on Questionnaire 1	Complete
Feedback 2 on Survey 1	Complete
Feedback 3 on Survey 2	Complete
Final Feedback in Survey 1 and 2	Complete
Communication with experts teams of professionals.	Complete

Internal Meeting with experts in autism about the transition of Survey in Greek status	Complete
Communication with school principals and special educators about launching the survey 2.	Complete
Communication with other professionals (health and social sector) about launching the survey 2.	Complete
Define the list of Greek organisations about the survey.	Complete
Gathering the material (documents for the national social policies about autism -needs- survey 1).	Complete
Writing the document of national social policies in Greek language and a summary of it in English. language.	Complete

Documents which have been created or issued

We provide the necessary documents on Basecamp.

Internal or external qualitative process which has been undertaken

For the internal qualitative process our organisation takes evaluation by the Departments of Scientific and Educational Support and Steering Committee.

Remarks

04 – Innovation guide

ONLY for the coordinator (s) – PE

Methodology implemented in the WP

Specific activities as a coordinator

Documents which have been created or issued

Remarks, problems, suggestions

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Workshop participation at TM2 London about Scheduling and Starting Outcome 4.	
Giving information to Members of Steering Committee about the valorisation and dissemination work needed in O4.	

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

05 – HIPE course

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

06 – Transfer of innovation TP

ONLY for the coordinator (s) –

Methodology implemented

Specific activities as a coordinator

Remarks, problems, suggestions

Documents which have been created or issued

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Identify 2 P.D.E.Th staff to attend the mobility in Sweden in October	In Process
Send P.D.E.Th staff information about requirements, course outline and schedule, after TM2 in London.	In Process

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

07 – Transfer of innovation Mobile Units

ONLY for the coordinator (s) – APAJH

Methodology implemented

Specific activities as a coordinator

Remarks, problems, suggestions

Documents which have been created or issued

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Discussions with professionals and stakeholders on how to implement and finance the transfer of innovation mobility in Greece.	Complete
Conversation about the transfer of Mobility innovation in other countries in TM2.	Complete

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

C1 – Mobility Lyon

ONLY for the coordinator (s) – APAJH

Methodology implemented

Specific activities as a coordinator

Remarks, problems, suggestions

Documents which have been created or issued

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Preparation of Mobility	Complete
Attentance of Mobility 1	Complete
Writting and uploading minutes in PDETh webpage and Basecamp	Complete
Participation in Workshop 2 in TM2 about the Mobility Tool	Complete
Get feedback from identified staff after the mobility.	Complete

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

C2 – Mobility Sweden

ONLY for the coordinator (s) – TP

Methodology implemented

Specific activities as a coordinator

Remarks, problems, suggestions

Documents which have been created or issued

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

VALORISATION

ONLY for the promoter SAMO

Methodology implemented

Specific activities as a coordinator

Remarks, problems, suggestions

Documents which have been created or issued

FOR ALL PARTNERS

Implementation process and tasks which have been undertaken

Activities and tasks	Completion status
Identification of valorization process through workshop at TN2	Complete
Discussions with partners about organization which will be involved	In process
Contacts with media about the dissemination of the project.	In process
Feedback about the leaflet of project.	Complete
IMPACT	
Type of professionals which have been contacted and approximate number	<ul style="list-style-type: none"> • Higher Education /Research University of Thessaly (3 separate educational departments of general and special educational and 1 medical department). • Special Schools in Primary and Secondary Education 33 public schools • Public Vocational Training Special Schools -10 • Family Associations Family Association of Autistic People in Larissa Family Association of Autistic People in Karditsa Family Association of Autistic People in Magnesia Family Association of Autistic People in Trikala Guest House of 10 people- Family Association of Autistic People in Larissa-DYPE Thessalias. • Public Bodies and services (National, Regional, Local) Ministry of Education , Research and Religious Affairs Regional Authority of Thessaly Municipality of Larisa • Public Services (Regional, Local) KEDY-Diagnostic Center of Autistic People Autistic People Unit 'ELPIDA' • Health Sector Centers of Psychological Health

<p>General University Hospital of Larisa Professionals -approximately 20 (Psychologist, Social Workers, Speech Therapists, Psychiatrist-Neurologists).</p> <ul style="list-style-type: none"> • Families and young people 	
Type of professionals which you expect to involve	As above
Number of autistic teenagers that you have involved or that you expect to involve	<ul style="list-style-type: none"> • 20 autistic people
Number of families or associations of families that you have involved or that you expect to involve	<ul style="list-style-type: none"> • 20 families

Documents which have been created or issued

Internal or external qualitative process which has been undertaken

Remarks

Regional Directorate for Education of Thessaly

Thessaly Regional Education Director
Eleni Anastasopoulou

